

**Tie Up Procedure When Performing Work At Home Terminal Then  
Cancelled In The Yard**

1. On your first tie up screen, enter your DOMTS, AOMTS and Off Duty times.
2. Your DOMTS time should equal or be 1min after your Order time.
3. Your AOMTS time should equal or be 1min before your Off Duty time.
4. Your Arrival (Final) station should be the same as your Origin station.

CREW INFORMATION										PSTS17B
DIST: 4H		SUB-DIST: CO			POOL/YARD: COQUIT FRT					
ASSIGNMENT: 268-30		OF 05/01/01 - 1045			DEP: 1045		ARR: 1900			
DEPART STN: 09684		ARR STN: 09684			INT STN:		ROUTE:			
PROFILE : 09684		&CF221			COND-ONLY: Y - CO TRAIN - 0 BK REQD					
TRAIN	HELD	FINAL	WORK	RLVD	CAB	ACT	WRKG			
LENGTH	OUT	INSPCTN	BEGAN	RESPN	?	MLE	UNTS			
06829		N			N	001	02			
FUNC NAME				TURN/ASGN	REQ	ORDR	OFFD	REST	HM	ST MLE/TIME
CALL Engineer Joe				CF11	EN	1045	1900	0800	N	N 0103
CALL Conductor John				CF79	CO	1045	1900	0300	N	N 0103
ENT=NXT-REC F1=HELP F3=EXIT F4=DELAYS F5=ENGINES F6=PAYROLL F7/8=PGUP/DN										

1. On your secondary (revised) tie up screen, you need to do the following steps:
  - If train length has generated, adjust to 0001.
  - If length of run has generated, adjust your run miles to 001.
  - Only Conductors are entitled to CT time for switching in the yard (if any) before being cancelled – LOU dated March 21, 2003.
  - In example below employee was paid a total CT claim of 58 miles (4hrs 40 mins) of switching time. Since the employee was on duty for 8hours 15minutes, he was also paid overtime.

TRAIN: 268-30 - SECONDARY TIE UP SCREEN OF 05/01/01 1045 PSTS07E										
EMPLOYEE NAME CC OC-PAID TTOD MLG GRANDFATHERED										
Conductor John EN 75 0815										
PREP ORDR DOMTS INIT ACTUAL CONST OT AOMTS FNLT OFFD FNLI BONUS TOTAL										
CLOCK: 1045 1045 1900										
TIME : 00 0000 0015 0000 00										
MILES: 00 000 100 000 003 000 00 0161										
<<<<< EMPLOYEE CLAIMS >>>>>										
WKBG/DOMTS AOMTS/RRESP JOB TYP: 04 CO ONL: Y RUN MLS: 001 FNL INS: N										
ORDER -W -A 050101 1900 OFF DTY: 1900 REQ BK: WRK HRS: WRK UNT: 02										
1045 -D 1045 -R TRN LNG: 00001 SH @OT: TRN MLS: HRS PWR: Y										
CL PRM: 00000 LA PRM: 00000										
CLAIM AMOUNT TYPE CLAIM AMOUNT TYPE CLAIM AMOUNT TYPE CLAIM AMOUNT TYPE										
( CT - 0440 - T ) ( - - ) ( - - ) ( - - )										
( - - ) ( - - ) ( - - ) ( - - )										
DEFER PAYMENT? (Y/N): N										
<<<<<<<< REMARKS >>>>>>>>										
CT SWITCHING IN COQUITLAM YARD. CANCELLED IN COQUITLAM AFTER SWITCHING, PICKING UP AND MOVING CARS TO DIFFERENT TRACKS.										
ENTER=PROCESS PF1=HELP PF3=NXT EMP/EXIT PF5=UPDATE PF10=DELAYS										