

**CANADIAN EMPLOYEES - PAYROLL PROCESSING SCHEDULE**

Payroll Period	SAP Payroll Area	Payroll Description	Start Date	End Date	Time Entry Cut-off @ 5 pm CST	Time Approval Cut-off 5 pm CST		Payment Date
						Master Data Submission	Cut-off 5 pm CST	
1	KB	Canadian Bi-Weekly	Friday, December 16, 2016	Thursday, December 29, 2016	Monday, January 2, 2017		Tuesday, January 3, 2017	Thursday, January 12, 2017
2	KB	Canadian Bi-Weekly	Friday, December 30, 2016	Thursday, January 12, 2017	Monday, January 16, 2017		Tuesday, January 17, 2017	Thursday, January 26, 2017
3	KB	Canadian Bi-Weekly	Friday, January 13, 2017	Thursday, January 26, 2017	Monday, January 30, 2017		Tuesday, January 31, 2017	Thursday, February 9, 2017
4	KB	Canadian Bi-Weekly	Friday, January 27, 2017	Thursday, February 9, 2017	Monday, February 13, 2017		Tuesday, February 14, 2017	Thursday, February 23, 2017
5	KB	Canadian Bi-Weekly	Friday, February 10, 2017	Thursday, February 23, 2017	Monday, February 27, 2017		Tuesday, February 28, 2017	Thursday, March 9, 2017
6	KB	Canadian Bi-Weekly	Friday, February 24, 2017	Thursday, March 9, 2017	Monday, March 13, 2017		Tuesday, March 14, 2017	Thursday, March 23, 2017
7	KB	Canadian Bi-Weekly	Friday, March 10, 2017	Thursday, March 23, 2017	Monday, March 27, 2017		Tuesday, March 28, 2017	Thursday, April 6, 2017
8	KB	Canadian Bi-Weekly	Friday, March 24, 2017	Thursday, April 6, 2017	Monday, April 10, 2017		Tuesday, April 11, 2017	Thursday, April 20, 2017
9	KB	Canadian Bi-Weekly	Friday, April 7, 2017	Thursday, April 20, 2017	Monday, April 24, 2017		Tuesday, April 25, 2017	Thursday, May 4, 2017
10	KB	Canadian Bi-Weekly	Friday, April 21, 2017	Thursday, May 4, 2017	Monday, May 8, 2017		Tuesday, May 9, 2017	Thursday, May 18, 2017
11	KB	Canadian Bi-Weekly	Friday, May 5, 2017	Thursday, May 18, 2017	Monday, May 22, 2017		Tuesday, May 23, 2017	Thursday, June 1, 2017
12	KB	Canadian Bi-Weekly	Friday, May 19, 2017	Thursday, June 1, 2017	Monday, June 5, 2017		Tuesday, June 6, 2017	Thursday, June 15, 2017
13	KB	Canadian Bi-Weekly	Friday, June 2, 2017	Thursday, June 15, 2017	Monday, June 19, 2017		Tuesday, June 20, 2017	Thursday, June 29, 2017
14	KB	Canadian Bi-Weekly	Friday, June 16, 2017	Thursday, June 29, 2017	Monday, July 3, 2017		Tuesday, July 4, 2017	Thursday, July 13, 2017
15	KB	Canadian Bi-Weekly	Friday, June 30, 2017	Thursday, July 13, 2017	Monday, July 17, 2017		Tuesday, July 18, 2017	Thursday, July 27, 2017
16	KB	Canadian Bi-Weekly	Friday, July 14, 2017	Thursday, July 27, 2017	Monday, July 31, 2017		Tuesday, August 1, 2017	Thursday, August 10, 2017
17	KB	Canadian Bi-Weekly	Friday, July 28, 2017	Thursday, August 10, 2017	Monday, August 14, 2017		Tuesday, August 15, 2017	Thursday, August 24, 2017
18	KB	Canadian Bi-Weekly	Friday, August 11, 2017	Thursday, August 24, 2017	Monday, August 28, 2017		Tuesday, August 29, 2017	Thursday, September 7, 2017
19	KB	Canadian Bi-Weekly	Friday, August 25, 2017	Thursday, September 7, 2017	Monday, September 11, 2017		Tuesday, September 12, 2017	Thursday, September 21, 2017
20	KB	Canadian Bi-Weekly	Friday, September 8, 2017	Thursday, September 21, 2017	Monday, September 25, 2017		Tuesday, September 26, 2017	Thursday, October 5, 2017
21	KB	Canadian Bi-Weekly	Friday, September 22, 2017	Thursday, October 5, 2017	Monday, October 9, 2017		Tuesday, October 10, 2017	Thursday, October 19, 2017
22	KB	Canadian Bi-Weekly	Friday, October 6, 2017	Thursday, October 19, 2017	Monday, October 23, 2017		Tuesday, October 24, 2017	Thursday, November 2, 2017
23	KB	Canadian Bi-Weekly	Friday, October 20, 2017	Thursday, November 2, 2017	Monday, November 6, 2017		Tuesday, November 7, 2017	Thursday, November 16, 2017
24	KB	Canadian Bi-Weekly	Friday, November 3, 2017	Thursday, November 16, 2017	Monday, November 20, 2017		Tuesday, November 21, 2017	Thursday, November 30, 2017
25	KB	Canadian Bi-Weekly	Friday, November 17, 2017	Thursday, November 30, 2017	Monday, December 4, 2017		Tuesday, December 5, 2017	Thursday, December 14, 2017
26	KB	Canadian Bi-Weekly	Friday, December 1, 2017	Thursday, December 14, 2017	Monday, December 18, 2017		Tuesday, December 19, 2017	Thursday, December 28, 2017